

Non-Medical Leave

A student may request a voluntary leave of absence for personal reasons by submitting a personal (non-medical) leave petition to the Graduate Office for approval. International students should consult with the International Student Programs (ISP) office regarding visa implications prior to submitting the leave petition.

The dean may grant a personal leave provided (a) the student is making satisfactory academic progress as determined by the student's adviser, (b) the leave is for one year or less, although special circumstances can be considered for a longer leave, and (c) the leave extends over a period that includes at least one full term.

A petition to return from a personal leave should be submitted six (6) weeks before the first day of the term for which the student intends to return. Return from a personal leave is subject to the approval of the dean and is subject to the student having an approved adviser and ongoing funding to support the student's research. If a student does not anticipate having an adviser upon return, they will need to work with the option representative to arrange for funding and a new adviser in advance of the return. Return will only be granted once an adviser and funding are in place.