Welcome to Caltech! Included in this guide is information to help make your transition to campus smooth and enjoyable. Below are some steps you need to take and links to important information:

- Review the Incoming Students section of the Graduate Studies Office website for information on transition and arrival information.

- Once you arrive at Caltech, you should check in with your academic option. Your option administrator can provide you with building access, a mailbox, lab space, a schedule of departmental meetings, etc.

- Your next stop should be Institute Check-In on Monday, September 21. This will take place in the first-floor lobby of the Center for Student Services (Bldg #87) between 9AM and 4PM. At this time, all graduate students will be asked to complete Form I-9, Employment Eligibility Authorization. Prior to arrival, U.S. Citizens and Permanent Residents should have received a password and user ID by email from Human Resources and completed Section 1 of Form I-9. At check-in, you will be required to provide documentation to verify your identity and employment eligibility, thereby completing Section 2. Please refer to the examples of acceptable documents. International students will receive further instructions from International Student Programs.

- Orientation begins with Convocation at 4:30PM on Sunday, September 20, and the week’s activities end on Friday, September 25. A schedule of all of the week’s orientation activities can be found on the Graduate Studies Office website for incoming students. This information may be updated periodically, so be sure to check back often for the latest schedule.

The Graduate Studies Office staff are here to assist you with all your needs. We are located in Room 230 in the Center for Student Services. Our website is www.gradoffice.caltech.edu and our general phone number is 626-395-6346. Or, you can always reach us by email at gradofc@caltech.edu.

I look forward to meeting you.

Douglas C. Rees
Dean of Graduate Studies
Roscoe Gilkey Dickinson Professor of Chemistry; Investigator, Howard Hughes Medical Institute
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GRADUATE STUDIES OFFICE INFORMATION

Contact Information

Telephone: 626-395-6346
Fax: 626-577-9246
Email: gradofc@caltech.edu
WWW: http://www.gradoffice.caltech.edu

Mailing Address:

Graduate Studies Office
Mail Code 230-87
1200 E. California Blvd.
Pasadena, CA 91125

Personnel

Dean, Douglas C. Rees (dcrees@caltech.edu) x5802

Associate Dean, Felicia Hunt (fhunt@caltech.edu) x3132

Assistant Dean, Natalie Gilmore (ngilmore@caltech.edu) x3812

Financial Analyst, Claudia Andrade (candrade@caltech.edu) x3712

Recruitment, Outreach, and Admissions Coordinator, Helen Duong (hduong@caltech.edu) x6348

Administrative Assistant, Lailin Ganay (mslailin@caltech.edu) x6346

The Graduate Studies Office is the coordinating office for all matters related to graduate-level studies at Caltech. The staff’s mission is to provide services to help manage the administration of graduate programs and to oversee the personal and academic development of the graduate-student community. The office manages admissions for the Options and works with the Divisions and Options to monitor and administer a wide range of academic and financial support activities for graduate students, including external and internal fellowships as well as teaching assistantships.

The Dean of Graduate Studies and the Graduate Studies Office staff are also responsible for counseling and advising students with special needs. This entails working closely with the students and faculty as well as organizations such as the Graduate Honor Council, Graduate Student Council, and various Student Affairs offices.
ABOUT CALTECH

History

The California Institute of Technology traces its origins to a local school of arts and crafts founded in 1891 by the Honorable Amos G. Throop and named after him, Throop University. Astronomer George Ellery Hale, the first director of Mount Wilson Observatory, who became a member of Throop's board of trustees in 1907, envisioned Throop as an institution of engineering and scientific research of the highest rank. Under his leadership its transformation began.

By 1921 Hale had been joined by chemist Arthur A. Noyes and physicist Robert A. Millikan. These three men set the school, renamed the California Institute of Technology, firmly on its new course. They were dedicated to the development at Caltech of exceptional research and instruction in Engineering and in the fundamental sciences and to the enrichment of that curriculum with course work in the humanities.

Millikan soon became the head of the school (he settled on the title of Chairman of the Executive Council rather than president). His successors, presidents Lee DuBridge, Harold Brown, Marvin Goldberger, Thomas Everhart, David Baltimore and Jean-Lou Chameau have led Caltech to become one of the premiere scientific institutions in the world. Each has placed a strong emphasis on improving the educational experience of students, increasing diversity, and fostering research as well as entrepreneurial and international opportunities for faculty and students.

Current President Thomas Rosenbaum will certainly continue this tradition, keeping Caltech on the leading edge of instruction and research in the sciences and engineering, a place where students and faculty are justifiably proud to work and to learn.

Caltech Mission Statement

The mission of the California Institute of Technology is to expand human knowledge and benefit society through research integrated with education. We investigate the most challenging, fundamental problems in science and technology in a singularly collegial, interdisciplinary atmosphere, while educating outstanding students to become creative members of society.

Caltech Student Affairs Mission Statement

Student Affairs at Caltech complements and enhances the Institute’s educational mission by ensuring a healthy and supportive environment that enables students to grow academically and personally in preparation for meeting current and future challenges.

Independently and in collaboration with students, faculty and staff, we serve our community by responding to the issues, ideas and needs of all students. Utilizing diverse approaches, we provide programs and services of the highest quality.
ARRIVAL AND CHECK-IN PROCEDURES

Orientation activities officially kick off on Sunday, September 20 with the Institute-wide Convocation. On the following day, all incoming graduate students should check in and complete Form I-9, pick up information on the week’s activities, and verify with the Registrar that all required documents have been submitted. For our international students whose native language is not English or who have not received the majority of their education in English, we will also be conducting English screening. The screening should take about 10 minutes, and students will be notified by email in advance if screening is required. A full schedule of the orientation activities can be found on the Graduate Studies Office website. International students must also attend International Student Orientation beginning on Wednesday, September 17. If you have any questions about International Student Orientation, please call (626) 395-6330 or email isp@caltech.edu. You may also visit our International Student Programs website.

Getting to Caltech

From Los Angeles International Airport (LAX)
By car, take Sepulveda Boulevard to the Glen Anderson Freeway (105). Proceed east on the (105) to the Harbor/Pasadena Freeway (110). Go north on the 110 until it ends on Arroyo Parkway in Pasadena. Continue north on Arroyo Parkway to California Boulevard. Turn Right onto California Boulevard and proceed to Caltech (1200 E. California Boulevard).

From Bob Hope Airport (BUR) [Burbank, Glendale and Pasadena]
Follow the signs leaving the airport to the Golden State Freeway (5). Proceed south on the 5 to the Ventura Freeway (134). Go east on the 134 to the Foothill Freeway (210). Continue east on the 210 to Hill Avenue. Travel south (right) on Hill Avenue until you reach the campus.

From Downtown Los Angeles
Proceed North on the Harbor/Pasadena Freeway (110) until it ends on Arroyo Parkway in Pasadena. Continue north on Arroyo Parkway to California Boulevard. Turn right onto California Boulevard and proceed to Caltech.

From West Los Angeles
Proceed east on the Santa Monica Freeway (10) to the Harbor/Pasadena Freeway (110). Go north on the 110 until it ends on Arroyo Parkway in Pasadena. Continue north on the Arroyo Parkway to California Boulevard. Turn right onto California Boulevard and proceed to Caltech.

From Orange Country or the San Gabriel Valley
Travel north on the San Gabriel River Freeway (605) to the Foothill Freeway (210). Go west on the 210 to the Hill Avenue exit. Turn left onto Hill Avenue and follow it to campus.
Airport Transportation

Making advance arrangements with a shuttle service from the airport to Caltech is a smart thing to do, but not essential. To be safe, you should make your reservations at least one week in advance. The two closest airports to the Caltech campus are Los Angeles International Airport and Bob Hope Airport (the closest). The Super Shuttle – which operates a 24-hour a day shuttle service at both locations – can bring you from the airport to the Holliston parking structure (370 S. Holliston), next to the Center for Student Services. When making your reservations, please ask for the “Caltech Corporate Rate” to get the best price, and tell the Super Shuttle agent that you wish to be dropped off at the corner of Holliston and San Pasqual, also known as “Caltech Stop 1”. This is a good drop off point anytime you are arriving after 5PM. The toll free number of the Super Shuttle service is (800) 554-3146.
Center for Student Services: Graduate Studies Office, Registrar’s Office, Housing, International Student Programs, Career Center, Diversity Center, Bursar, Center for Teaching and Learning
ENROLLMENT AND THE ACADEMIC CALENDAR

The academic calendar is available on the Office of the Registrar’s website. Please familiarize yourself with the dates for adding and dropping courses, when you can exercise the pass/fail option and change sections, midterm exam periods, final exam periods, and Institute holidays and campus closures.

The course schedule for fall 2015-16 is available online and you should refer to this for the days and times courses are offered. Most academic options will guide you through the enrollment process during the week of Orientation and help you select the appropriate courses. Registration will be on-going during Orientation as you meet with your advisor and attend departmental meetings. In order to enroll, you will complete a drop/add card listing the courses that you would like to take for the fall term and return the card to the Registrar’s Office. In subsequent terms you will use the online registration system known as REGIS which can be found in the access.caltech portal. The Registrar’s Office is located on the first floor in the Center for Student Services, Room 125 (Building 87). If you have any questions, please contact the office at (626) 395-6297 or email Regis@caltech.edu.

COMMUNITY STANDARDS

The Honor System

The Honor Code is the fundamental principle of conduct for all members of the Caltech community. As members of the Caltech community, graduate students are obligated to uphold the honor system. The Honor Code states that:

"No member of the Caltech community shall take unfair advantage of any other member of the Caltech community."

The Graduate Honor Council (GHC) shall review cases of alleged coursework honor code violations and shall make recommendations to the Dean of Graduate Studies for action in those cases in which a violation is found to have been committed.

The GHC is led by two chairs and is made up of students with a broad distribution of academic interests and who are in good academic standing with the Institute. GHC chairs and members must attend trainings and meetings and serve on campus when called. When considering honor code violations, seven members of the GHC will be selected to hear the case by the chairs.

You can review additional information online. Please take the time to read this and become familiar with what is expected of you.

A Code of Ethics for Caltech

Caltech must interact not only with members of the Caltech community, but also with a complex and rapidly changing world. The Institute is dedicated to research and education. In pursuit of these duties we are entrusted with funds, goods, and information by both the private and public sectors, especially the Federal Government, and we must interact with their representatives.

Caltech is committed to the highest ethical standards. From its inception, the Institute recognized that ethical behavior must be viewed as a personal and institutional responsibility. This philosophy forms the
basis for Caltech's Honor System, which governs every aspect of our interactions with members of the
Caltech community. However, even in dealing with donors, companies, the government, and others
having a relationship with Caltech, the Honor System should serve as a guiding principle in all Institute-
related activities. Please refer to "Doing Business the Caltech Way: An Ethics Handbook" and the Caltech
Community’s Statement on Ethical Conduct for additional information.

If you ever need assistance in resolving certain ethical questions, there are several resources available
on campus to assist you. These include the Graduate and Undergraduate Dean's offices, the Vice
Provosts, the Vice President for Student Affairs, and the Health and Counseling Center.

**Responsible Conduct of Research (RCR)**

Caltech researchers are expected to adhere to the highest professional standards in the conduct of
research. All research activities undertaken by faculty, staff, and students at Caltech will be conducted in
accordance with strict ethical principles and in compliance with federal, state, and Institute regulations
and policies. When government funds are involved in the support of research, the Institute's
accountability to the government and the public requires that the investigators take particular care to
obey all rules and regulations of the government and the sponsoring agencies.

The Office of Research Compliance, which reports to the Vice Provost for Research, is responsible for
providing support and training to faculty, students and staff in order to meet these requirements and
maintain a robust research compliance program at Caltech. As part of their education, graduate
students are required to take specialized training in research ethics and responsibility. There are two
situations in which this is mandated by federal law.

**National Institutes of Health**

Students that are funded through NIH grants, work with human or vertebrate animal subjects, or are
required as part of their Option curriculum have to meet a NIH requirement for training in specific areas
as described in the Caltech Guide to Sponsored Research, Chapter 3. In order to meet the NIH
requirement, Caltech requires that all trainees supported by NIH funds take Biology course 252
"Responsible Conduct of Research".

**National Science Foundation**

Training in Responsible Conduct of Research is also required of students and postdoctoral scholars
funded on NSF awards, where the award resulted from a proposal submitted January 2010 or later. In
order to satisfy the NSF mandate, the Caltech RCR plan requires that students and postdocs supported
from NSF funds as described above shall take the Collaborative Institutional Training Initiative (CITI)
Program.* This can be done by logging into Access.Caltech and following the link "Research Ethics
Education (CITI)", and then selecting the "NSF Required Students and Postdocs, Basic Course".

* If a student or postdoc can document having passed a similar, qualifying program at Caltech or
another institution, Caltech will accept that in place of completing Caltech's program.

The Office of Research Compliance works with faculty oversight committees to promote the ethical and
responsible conduct of research and to ensure compliance with regulatory requirements relating to
research involving human and vertebrate animal subjects, recombinant DNA, biohazards, radioactive
materials and stem cells. The committees supported by this office include the Institutional Animal Care
and Use Committee (IACUC), the Institutional Review Board (IRB), and the Institutional Biosafety
Committee (IBC). The Office of Research Compliance also has responsibilities relating to responsible
conduct in research, conflicts of interest, compliance with U.S. export control regulations, and third party use of Caltech's research facilities. For additional information, please contact:

Morteza Gharib - Vice Provost for Research (626) 395-6339
Grace Fisher-Adams - Director of Research Compliance (626) 395-2907

Caltech Statement of Community

Caltech is a community dedicated to scientific and engineering exploration and to academic excellence. At the heart of our mission are unwavering commitments to honor, integrity, equity, and diversity. Together these values help create and sustain a community where all are committed to the goals of academic and personal achievement.

- We affirm that academic excellence is built on bringing together the best faculty, students, scholars, and staff.
- We acknowledge that a multitude of perspectives is essential to all we do. As a community, we understand that civility and mutual respect for diversity of background, race, ethnicity, sex, gender, gender identity, socioeconomic status, religion, nationality, sexual orientation, age, disability, and marital and family status, are critical.
- We are dedicated to creating and sustaining an environment in which such diversity will flourish.
- We are committed to honor and integrity in all areas of work and campus life. Guided by these principles and the Institute’s Honor Code, members of our community are expected to treat one another with respect and dignity.
- We hold ourselves to the very highest standards of intellectual and academic rigor. The freedom of open expression is essential to the exchange of ideas and furtherance of knowledge; we expect at all times that such exchange occurs in a manner that conforms to academic integrity and professionalism.

All who work, live, study, and teach at Caltech are here by choice; implicit is a respect for these principles which are an integral part of our mission.

POLICIES AND PROCEDURES

While Caltech respects your ability to make good decisions for yourself and others around you, we also have a responsibility to support and enforce campus and state regulations. Please take a few moments to familiarize yourself with some of Caltech’s policies and what will be expected of you. These policies and others will be discussed in greater detail during Orientation, but many problems can be avoided by taking the time to read and understand the policies listed below.

Acceptable Use of Electronic Resources
Accommodations for Disabilities
Alcohol
Conflict of Interest and Conflict of Commitment for Graduate Students
DMCA Copyright Infringement
Grading
DMCA Copyright Infringement

With the excitement of a new academic year filled with new classes and activities, you may think this information about downloading music, movies, TV shows or software is not important, but it could save you from having to pay a lot for entertainment.

Using file sharing programs such as BitTorrent, or other programs that use BitTorrent in the background (such as Popcorn Time), on your computer to download (copy) and distribute copyright protected material is a violation of federal copyright law. Such programs can often be active without your knowledge.

The use of file sharing programs to get copyright protected material can have major consequences for you. Copying material you do not own to your computer is an act of copyright infringement, and with file sharing software you are also uploading (distributing) that material to many others – the upload being a separate act of infringement. Copyright violations can result in civil penalties of up to $150,000 for each act of infringement. Suits brought by copyright owners against students usually settle for much less, but still have involved settlement amounts of as much as $17,000, plus attorney fees.

Anyone connecting to a BitTorrent swarm, including copyright holders, can identify computer addresses that are downloading and uploading copyrighted files, and this has led to pre-litigation settlement notices that are sent to students, requiring the payment of from $300 to $1200 to avoid the copyright owner filing a lawsuit.

The Digital Millennium Copyright Act protects Caltech from being accused of infringement when a student’s illegal download passes through our servers, but it requires us to act expeditiously to remove or block access to material upon receipt of notice from a copyright holder that their material is being illegally distributed on our network. We block internet access to the infringing material and send an e-mail to the student explaining why their computer’s internet connection has been blocked. The student will then be referred to one of the Deans who will authorize the Internet connection to be unblocked. Under the DMCA, repeat offenders may have their accounts terminated.

How can you protect yourself from this kind of legal and/or Institute policy action?

- Don’t download music, games, software, TV shows or videos unless it is clear that they are being distributed legally. Remember that music and videos you buy are for your use only,
and your purchase does not include the right to distribute copies unless you have explicit permission to do so.

- Remember not to leave your computer running and unattended. As the owner of the computer, any copyright violation that is traced to your computer is your responsibility.

- There is an endless variety of free or low-cost TV shows, movies, and videos of all types available legally on the Internet.

Also, remember that every music recording, movie, TV show, computer program and video involves the valuable time and effort of countless individuals who deserve to be compensated for their work.

If you have any questions, please contact the Caltech Office of General Counsel at x6182 or email IPQuestions@caltech.edu.

HOUSING, MEALS AND MORE

There is a full range of housing available for Caltech graduate students, from apartments to single family homes. The Catalina Apartments, located on the northwest end of campus, are the center of Caltech’s graduate resident community. The Catalina Apartments house single and married graduate students from a variety of academic disciplines and cultures and give them the opportunity to interact within a beautiful residential setting. The complex offers accommodation to 450 residents. All apartments feature a private patio or balcony, carpets and window coverings, furnished bedrooms and living rooms, central air conditioning and heating. Each kitchen is equipped with a range and oven, double sink, wood cabinets, refrigerator/freezer, microwave oven and garbage disposal. Amenities at the Catalinas include: laundry rooms on site with coin and card-operated washers and dryers; recreation centers; water and trash service paid for by Caltech. Residents supply their own pillows, bed linens, towels and kitchen utensils. In addition, residents pay their own gas, electricity and Ethernet, billed through their Caltech Bursar account. Telephone and cable television are set up and paid privately by the resident.

Appliances
You will need to leave appliances with heating coils (toasters, popcorn poppers, and hot plates) at home. For safety reasons, these are not allowed in student rooms.

Laundry
Coin-operated washers and dryers are available in all of the housing complexes. Some laundry machines accept your ID and will charge your student account.

Maintenance Service
Housing maintenance service is available weekdays from 8:00AM to 5:00PM. Emergency services are handled through Central Plant on weekends and after hours.

Meals
Graduate students are granted the privilege of joining the Athenaeum (faculty club) for a small monthly fee. Chandler Dining Hall is open Monday through Friday, 7AM to 3:30PM. Breakfast, lunch and snacks are served cafeteria style. The Red Door Café and the Café at Broad are open for light
meals. Monday through Friday. The Caltech Convenience Store is open daily. There are also a number of good restaurants near the Caltech campus, which you will quickly get to know once you tap into the student grapevine.

**Pets**

Students may not bring pets to campus.

**Renters Insurance**

Caltech does not insure the personal property of students. Students keeping personal property in their rooms do so at their own risk and are responsible for the safekeeping of their property. For those who wish to be insured for fire and theft, the Housing Office can provide information on private insurance companies.

**Telephones**

You will be assigned a telephone number— if you want the service—one you have a permanent room assignment. You will be able to keep this phone number the entire time that you live on campus. There will be an initial hook up charge plus a monthly charge for the service. You may buy a phone from Caltech or provide your own. For long-distance charges, you can either use a personal calling card or put the charges on your student account (you will be assigned an authorization number). The number can be obtained through the Office of Telecommunications, (626) 395-5995. For the Catalinas and other off-campus locations, phone service can be set up through local carriers such as AT&T or Charter Communications.

**Shipping Your Luggage/Packages**

If you need to send some things in advance, Central Receiving can hold your packages for up to one week prior to your arrival. You will need to make all of the necessary arrangements yourself and have everything shipped to the following address:

Your Name (New Graduate Student)  
c/o Caltech Central Receiving  
391 S. Holliston Avenue  
Pasadena, CA 91125

When you arrive and wish to retrieve your luggage, you should contact Central Shipping and Receiving for pick-up instructions.

**Websites**

There are several websites that describe Pasadena and the local area and may help you orient yourself to your new home. The following website will help you get started.  
[www.ci.pasadena.ca.us](http://www.ci.pasadena.ca.us)

The following sites will introduce you to the Los Angeles area in general.  
[www.lacvb.com](http://www.lacvb.com)  
[www.latimes.com](http://www.latimes.com)

**Caltech Residential Life**

Residential life at Caltech is responsible for ensuring that students on campus are able to live and study in a comfortable and hospitable environment. The graduate residential life team includes a professional Residential Life Coordinator (RLC), three graduate student Resident Associates (RAs),
and a number of graduate student Catalina Community Associates (CCAs). These individuals are responsible for responding to both student and community concerns and issues. They conduct community building programming, enforce Institute policies, provide support to individual students, and address roommate issues. They serve as key players in the Caltech Safety Net and as liaisons to Caltech offices, including the Graduate Dean’s Office, the Health and Counseling Centers, Security, Safety, the Center for Diversity, International Student Programs, and Housing. For additional information, please contact the Residential Life Coordinator.

TEACHING AND TEACHING ASSISTANTS

All students who are teaching assistants are required to undergo teaching assistant training. Training is provided during Orientation as part of the Teaching Conference detailed below, and other sessions are available through the Center for Teaching, Learning and Outreach throughout the year.

Caltech Center for Teaching, Learning and Outreach

As part of Orientation, the Teaching and Learning Center and the Graduate Studies Office are hosting the Teaching Conference. For a full schedule, please check the Teaching Conference website. This training program is required for all students who will be teaching assistants during their time at Caltech. The program includes initial training, addresses effective teaching principles, and Institute policies. In addition to the Teaching Conference, the Center provides:
- Workshops and courses on teaching, learning, and educational outreach
- Individual consultations
- Practice teaching and feedback

For more information, please visit the Center’s website.

Caltech Project for Effective Teaching (CPET)

The Caltech Project for Effective Teaching (CPET) is a student run organization that strives to improve the quality of teaching on the Caltech campus. CPET hosts various lectures, workshops, and panel discussions on pedagogy and the teaching profession throughout the school year. The goal of CPET is to provide undergraduates, graduate students, postdoctoral scholars, and faculty resources to better their teaching styles, information on teaching as a career, and a forum for improving the educational process at Caltech.

As part of its commitment to promoting effective teaching at Caltech, CPET also sponsors a certificate program. If a student or postdoctoral scholar attends six workshops and submits journal entries on each one, he or she will receive a certificate signed by the Vice-Provost. Completing the certificate program signifies a desire to cultivate one’s skills as a teacher and a dedication to professional development. For more information about CPET, please send an email to cpet@caltech.edu or visit the CPET website.
EMOTIONAL HEALTH AND MEDICAL SERVICES

Accommodations for Students with Disabilities
Students with disabilities are encouraged to contact the Institute contact for disability-related issues to discuss specific support services and accessibility concerns. It is the policy and practice of Caltech to comply fully with the Americans with Disabilities Act, the Rehabilitation Act, and other applicable federal, state, and local laws to ensure equal opportunity for qualified persons with disabilities. Caltech is committed to ensuring that there is no unlawful discrimination in any of its programs, services, and activities. As required by law, Caltech will provide reasonable accommodations to qualified individuals with disabilities.

If you have questions regarding assistance for students with disabilities and services available, please contact Dr. Barbara Green, Associate Dean of Students at (626) 395-6351.

Health Education
As you are aware, the graduate student experience is more than just research. Social interactions with peers in the lab, the relationship with your advisor and extracurricular activities all play a large role in shaping your experience at Caltech. The Health Educator is located on the second floor of the Center for Student Services building. This is a confidential service free to students offering counseling for health-related concerns such as:

- Stress and stress management
- Creating a regular and healthy sleep schedule
- Fitting exercise in to a busy schedule
- Questions about sexual health or other issues related to health and wellness
- Drug and alcohol related concerns and challenges

Student Counseling Services
The Caltech Counseling Center exists to help students achieve academic excellence and emotional health in a confidential setting. At times the challenges of academic life can result in emotional stress for students that may impede their academic achievement. The staff of the Counseling Center can help by identifying the sources of difficulty and developing a plan of action.

There is no charge for counseling services or services provided by our consulting psychiatrist if students are referred by one of our staff. Students may also choose an off campus therapist and bill the Student Health Insurance. Therapists on the insurance select provider list do not charge any co-payment. A list of select providers is available from the Counseling Center.

The services of the Counseling Center are described below. If you have additional questions about these services, please call (626) 395-8331 or visit the website.

SERVICES PROVIDED
- Individual psychotherapy
- Couples therapy and counseling
- Substance abuse counseling, referrals and drop-in hours
- Self-exploration, support, and theme-focused short-term group sessions
- Education and training
• Consultation
• Referrals
• Psychiatric evaluation and medication
• Crisis intervention
• Emergency care

Student Health Center

The Archibald Young Student Health Center is committed to providing caring, compassionate and cost effective medical care and health promotion services that are specifically designed for the unique needs of our students. The medical staff consists of highly qualified physicians and nurse practitioners who provide competent diagnosis and treatment of most acute illnesses and injuries, including some urgent care and continuity care. The medical staff acts as your primary health care providers. Visit the Health Center if you need medical care or assistance.

A variety of services that address the primary health care needs of college students are available to all registered students and their spouses enrolled in the Spouse Program. Some of the services are:

• Medical Consultation/Referral
• Laboratory Tests
• Radiology Services
• Pharmacy/Prescription Services
• Allergy/Injection Clinic
• Women’s Health Clinic
• Sexual Health Services
• Travel and Immunization Clinic
• Student Health Center Spouse Program
• Requests for Medical Records
• Administrative Services

The Health Center is open year round. Office hours are Monday, Tuesday, Thursday and Friday from 8:15AM to 4:45PM, and on Wednesday 9:00AM to 4:45PM.

The Student Health Center adheres to relevant privacy laws and regulations including FERPA. All visits to the Health Center and medical records are handled confidentially. For more information call (626) 395-6393 or visit the website.

Caltech Center for Diversity (CCD)

The mission of the Caltech Center for Diversity (CCD) is to provide policy and programming support for the campus’ initiatives associated with student access, equity and inclusion. All Center interactions are strategically aligned with objectives to:

• Promote and provide access to campus admission and resources;
• Support activities that promote the inclusion of women, underserved and underrepresented minorities (URM), and lesbian, gay, bi-sexual, transgender and questioning (LGBTQ) students in all aspects of campus life;
• Collaborate with other offices as well as on and off campus support services to ensure that our community of students is actively engaged and using resources towards achieving their academic and personal goals and with the expectation that they ultimately graduate from Caltech.

For more information, please visit the CD website.

**Title IX**

Title IX of the Education Amendments of 1972 is a comprehensive federal law that prohibits discrimination on the basis of sex in federally-funded education programs or activities.

At the California Institute of Technology we take compliance with Title IX seriously and we are committed to providing an environment free from discrimination, including discrimination on the basis of sex.

The following are examples of types of sex-based discrimination that are:

1. Failure to provide equitable opportunity for a student or employee based on sex.
3. Sexual harassment and sexual violence, including sexual assault, that occurs in connection with Caltech's academic, athletic, extracurricular, or Institute programs, regardless of the location of the incident(s).

Caltech’s Title IX Coordinator is Felicia Hunt.

230 Center for Student Services
414 S. Holliston Ave., Pasadena, CA 91125
626-395-3132
TitleIXCoordinator@caltech.edu

The Institute has three **Deputy Title IX Coordinators** who help coordinate the Institute’s compliance with Title IX.

The first is for faculty:
**Melany Hunt**
Dotty and Dick Hayman Professor of Mechanical Engineering & Deputy Title IX Coordinator

The second is for staff and postdocs:
**Susan Conner**
Director of Employee and Organizational Development & Deputy Title IX Coordinator

The third is for the Jet Propulsion Lab:
**Richard Conti**
Section Leader, Talent Management & Deputy Title IX Coordinator
Jet Propulsion Laboratory, California Institute of Technology

For more information on Title IX at Caltech, visit the website at [titleix.caltech.edu](http://titleix.caltech.edu).
Confidential Resources

Both the Counseling Center staff and designated staff of the Center for Diversity provide support that is CONFIDENTIAL. This means that your personal experience is protected and is not reported to anyone else. All confidential resources on-campus will not report what happens to you as an individual, but we are committed to reporting anonymous statistics on-campus. We understand that students may want to talk to someone they know and trust. We strongly encourage you to reach out to someone to talk about your experience.

WHO TO CONTACT DURING THE DAY FOR CONFIDENTIAL SUPPORT:
We encourage you to speak one of the confidential resources listed below. Most resources are available for consultation during business hours from 8 a.m. to 5 p.m.

CENTER FOR DIVERSITY:
Taso Dimitriadis
Assistant Director
taso@caltech.edu
(626) 395-8108 **
Office location: Room 269, Center for Student Services

Erin-Kate Escobar
Assistant Director
ekescoba@caltech.edu
(626) 395-5772
Office location: Room 268, Center for Student Services

HEALTH EDUCATION:
Jenny Mahlum
Health Educator
jmahlum@caltech.edu
(626) 395-2961**
Office location: Room 248, Center for Student Services

** You may leave a confidential voice message at either of these phone numbers**

You may also call the Center for Diversity’s main line at (626) 395-6207 and ask to speak to a confidential resource.

COUNSELING CENTER:
Call (626) 395-8331 during daytime hours.

WHO TO CONTACT AFTER HOURS (5 p.m. to 8 a.m.), WEEKENDS & HOLIDAYS:
Currently, if you experience sexual violence, non-sexual violence, or anything that you want to talk to a psychologist about after-hours, you can page the on-call psychologist via Campus Security: (626) 395-4701. You do not need to give your name or nature of the incident when you speak to the Security dispatcher. Simply tell Campus Security you want the on-call psychologist from the student Counseling Center paged. The on-call psychologist will return your call and will provide you with emotional support and options regarding medical treatment or advocacy.
Caltech Cares
The Caltech Cares app was developed for Caltech students to provide immediate access to on-campus and off-campus resources, including everything from academics to health and well-being to sexual violence and suicide prevention. Download this free app today. Search for "Caltech Cares" in the Apple App store or "CaltechCares" (one word) in Google Play.

Health and Dental Insurance
Each summer, students must choose to enroll in or waive the Student Health Insurance Plan and the Dental Insurance Plan. Students may elect to use a different plan only if their insurance meets the waiver requirements. Students that are working or traveling abroad are covered, but should read the bulletin on coverage and discuss this with the Benefits Office if they have any questions. For more information, please see the Benefits website.

2015-2016 Premiums
Students selecting the Caltech health plan pay a portion of the premium, which is billed three times during the academic year to his/her Bursar account. The premium is subsidized by the Institute and the students are asked to pay a modest portion. For current rates and terms, please refer to Benefits.

Dependent Health Care
For an additional charge, you may also enroll your spouse and eligible dependent children in one or both plans. The Graduate Studies Office will provide reimbursement of dependent health care costs, up to $100 per month per dependent. Students should apply by submitting a request for reimbursement and copies of bills or proof of payment to the Graduate Studies Office.

Pharmacies
Before coming to Caltech, remember to transfer your important prescriptions to a local pharmacy. Caltech has a Health Center on campus that provides limited prescription medicine at a nominal cost. Local pharmacies include: Brown and Welin (626) 795-5918, Walgreens (626) 583-8066, and Rite Aid (626) 796-5539. Students can get prescriptions filled either through the pharmacies or by mail order at a reduced cost.

PAYROLL, BANKING, AND FINANCIAL RESOURCES

Caltech Employees Federal Credit Union
As a Caltech student, you are eligible to join the Caltech Employees Federal Credit Union. Membership at CEFCU is an exclusive benefit of the Caltech community. Join once and membership can last a lifetime and beyond...a solid financial advantage you can share with your family; a benefit you can even take with you when you graduate. For more information on services or for membership forms, please visit the Credit Union.

Banking
We suggest that you arrive with some cash and an ATM card to get you through your first week. The Caltech Employees Federal Credit Union has ATMs on campus and is part of the CO-OP, Star and Plus ATM systems; but, it does not have checking services. You might also consider opening an
account at one of the local bank branches to make obtaining money a little easier. You have several choices in the surrounding area.

**Student Accounts and Student Billing**

Your Caltech ID may be used to purchase items at the Caltech Bookstore, eat in the various dining facilities on campus, do laundry or make convenience store purchases, run copies at Graphic Resources or the library, charge postage at the mail room, etc. These charges will then reflect on your Caltech personal account and show on your monthly billing statements. Caltech housing and tuition, if applicable, will also be charged on this account. There will also be a one-time general deposit of $100, due at registration. This deposit will be refunded to the Bursar’s account upon separation from Caltech.

Statements will be available online after the 10th of each month and should be paid by the listed due date. Students are asked to pay their balance in full at the end of the term. Balances in excess of $1,500, may result in a registration hold. Outstanding balances must be cleared in order for the Institute to issue a diploma or official transcripts. You may remit payment online by logging into [access.caltech](http://access.caltech) and selecting the CASHNet link. In addition, you may remit payment with cash or check by mail or by visiting the Bursar’s Office, which is located in the Center for Student Services building. Please contact (626) 395-2988 or bursar@caltech.edu if you have questions.

**Payroll**

Graduate students that have an assistantship or fellowship from or administered by Caltech are paid on the Institute payroll. Some students with external fellowships administered through Caltech are also paid on our payroll. The [Option Administrators](http://option.caltech) are responsible for making sure that students’ salaries or stipends are correct. Students are paid either by direct deposit or a check with paydays on or about the 26th of each month for the pay period corresponding to that month. For the fall, the first pay date of the academic year will be October 26, 2015. Click [here](http://caltech.edu) to view the pay schedule.

**Taxes**

Under current Internal Revenue Codes, the portion of your graduate assistantships and fellowships that are not tuition and direct education costs are considered taxable income. Your statement of earnings will be sent to you in late January from Payroll, so please be sure your address in [access.caltech](http://access.caltech) is current. Caltech does not offer personal tax advice, but we have put together an online summary regarding [tax information for graduate students](http://tax.caltech) and a glossary of terms to provide you with some basic information.

**Direct Deposit**

Caltech students are eligible to participate in the Payroll Direct Deposit program and we encourage students to utilize this rather than elect to receive paper checks. You must have a savings or checking account with a bank or financial institution in the United States to participate.

Participants in the direct deposit program will have their net pay automatically credited to their personal checking and/or savings account each payday. You will receive an online earnings statement in lieu of a paycheck.

You may send your direct deposit to more than one banking institution. If you desire, your net check can be split between checking and saving accounts. Please complete and sign separate authorization agreements for each banking account that you wish to have your net check deposited. To have your
net pay deposited directly to your accounts, please follow the steps located at Human Resources.

Automatic deposits should begin the next pay period after your request has been processed. Any changes of banking institutions or account numbers requires the completion of a new request and submitting the request to the Records Services Department, 1200 East California Blvd., Mail Code 154-84, Pasadena, CA 91125 prior to the end of the pay period. Please note: When changing bank accounts, please keep your old account open until your check has been electronically deposited.

Student Emergency Fund
The purpose of the Fund is to provide financial assistance to students who are faced with a financial hardship that affects their ability to continue their studies. Both undergraduate and graduate students are eligible to apply. Examples of qualifying needs include, but are not limited to:

- Medical or dental bills not covered by insurance
- Travel to a funeral or to attend an important family matter
- Loss from theft or fire
- Loss of income or housing
- Recovery from illness or accident

A graduate student seeking a grant from the Emergency Fund to deal with an emergency hardship should contact the Dean of Graduate Studies to explain the situation and justify the amount sought. Some detailing of the student’s financial situation will be necessary to establish the need. This may include evidence of the student’s financial resources as well as obligations and expenses. Awards are contingent on the availability of funds.

Short-term Emergency Loan
A 0% interest, 90-day emergency loan of up to $2,000, is available to graduate students in good standing. For more information, please contact the Graduate Studies Office.

New Graduate Student Start-Up Loan
The NGSS loan is a 0% interest loan available to first-year students to help offset the costs of transitioning to campus. The loan is paid in one installment of $2,500 disbursed during orientation week. Repayment starts April 1, for a period of eighteen months, or upon separation from the Institute. Forms to sign up can be found on the Graduate Studies Office website. For additional questions, please contact the Graduate Studies Office via email or by phone at 626-395-6346.

Childcare Assistance Program (CCAP)
Caltech recognizes that childcare costs impose a financial burden on many members of its community. This program allows eligible applicants to receive up to $4,000 per year to help defray childcare costs. Awards are available to eligible faculty, postdoctoral scholars, students, and campus staff with dependent children ages 10 and under. Please refer to Human Resources for information and application materials.
INTERNATIONAL STUDENT PROGRAMS

In addition to providing immigration support for students coming from abroad, ISP also plans and promotes programs and activities that foster intercultural awareness among members of the Caltech community. For information about ISP events and other programs of interest to the international community, please visit ISP.

GENERAL SERVICES

• Advises and assists students from abroad and their dependents on immigration-related matters such as employment authorization, extension of stay, and change of status.
• Provides assistance with cultural adjustment needs of international students in cooperation with other Caltech offices.
• Plans and promotes programs and activities that foster international and cross-cultural awareness in cooperation with various Caltech offices, student groups, and community organizations.
• Organizes informational seminars and workshops on U.S. culture, immigration regulations, taxes, and other appropriate topics.

ISP ACTIVITIES

• International Student Orientation
• International Education Week
• Caltech World Fest
• Intercultural Discussion Group

CALTECH LIBRARY SYSTEM

The Caltech Library System has two major campus libraries: Millikan Memorial Library houses materials on astronomy, geology, and the humanities and social sciences. Sherman Fairchild Library houses materials on applied sciences, biology, chemistry, computer science, engineering, mathematics, and physics. There are several branch libraries as well: Dabney Library has a large humanities collection; the Astrophysics Library is located in Cahill; the Geological & Planetary Sciences Library is located in N. Mudd; and the Archives hosts and extensive collection of archival records and special collections. Please check the library website for a detailed listing of hours and locations.

The online library catalog (CLAS) can be accessed from the Library web page. This page also displays the array of databases, journals, and other materials available online at Caltech. Most of these are IP authenticated via the Internet—meaning you can access them anywhere on campus. Please consult a reference librarian if you need advice on which resources are appropriate for your needs.

Library Classes
The Caltech Library System offers a wide range of courses. Classes schedule and registration form are available on the library website.
Special Services and Facilities at the Sherman Fairchild Library
Scanning facilities and study rooms can be reserved through the Libraries. Each study room is equipped with tables, chairs, and at least one computer workstation. Key access is available at the Circulation Desk. Wireless notebook computers can be checked-out at the Circulation Desk upon presenting and leaving a current valid picture ID and signing a use agreement. The notebooks can be used in the library up to four hours at a time, but they cannot be reserved in advance.

RECREATION, ADVOCACY, AND SOCIAL RESOURCES

Graduate Student Council (GSC)
The goal of the Graduate Student Council is to maximize the quality of life for graduate students. On the GSC website you can find a calendar of GSC-promoted social events, including the monthly social hour (GUSH) and quarterly term parties. The GSC weekly announcements are sent every Monday to help keep you informed about what’s going on around campus. Once you arrive on campus, you may wish to attend any of the monthly meetings regarding academics, advocacy, and social programming. All Caltech graduate students are welcome to attend these meetings; you can learn more about the GSC at the GSC website. Though small, Caltech is a rich and vibrant community. Interesting things are going on all the time and we encourage you to take advantage of all that is happening. Progress in lab is important, but so is your overall happiness— including physical and mental health, so don’t feel like you have to be stuck in the lab 24/7.

Caltech is dedicated to supporting all aspects of graduate students’ lives. If there is a program that you’d like to see, or other suggestions that you have, visit the GSC website.

Physical Education and Recreation
For those who desire a less formal athletic environment, Caltech offers a balanced program of individual and group activities through a variety of intercollegiate, physical education, club, intramural, and informal recreational activities such as swimming, racquetball, tennis, aerobics, yoga, cardio, weights, or use of the recreational equipment. Be sure to present your Caltech ID. Membership for students is covered by the mandatory student fees, and a spouse/partner and family members can join for a small annual fee. Please check Athletics for more information and current rates.

The Caltech Y
Since its founding by students in 1916, the Y has been a place for students to plan events for the campus community and gather in a relaxed creative environment. During your Caltech years, you will surely participate in or benefit from Y programs ranging from community service projects and outdoor adventures, to cultural events and educational forums. The Caltech Y mission enriches student life and challenges students to grow into responsible and engaged citizens of the world. Leadership opportunities are available for students who wish to play an active role on campus either through coordinating volunteer projects, planning outdoor trips, or serving on the ExComm, the Y’s student governing board.

For a full listing of all the Y has to offer including discount movie tickets sales, AV and camping equipment rentals, access to the Y lounge and more, go to Caltech Y.
Music, Art & Theater at Caltech

CHAMBER MUSIC • CONCERT BAND • GUITAR CLASSES • JAZZ BAND • GLEE CLUB • ORCHESTRA • THEATER • PAINTING AND DRAWING • SILKSCREEN AND AIRBRUSH • CERAMICS

Many Caltech graduate students received their undergraduate degrees at colleges and universities with music, art, and theater departments. Participation in music groups, roles in plays, and even access to individual practice rooms may not have been available to you as a science or engineering major. Such is not the case at Caltech! There are no art, music, or theater majors at Caltech, yet several hundred students actively participate in arts programs. If you’ve been involved in the arts as an undergraduate, you are most welcome to continue at Caltech. If your singing, acting, piano playing, or drawing skills are a bit rusty, or might even have been dormant since high school, there's still a place for you in a Caltech music ensemble, theater production, or art class.

Theater Arts at Caltech typically prepares and performs two or three plays each academic year. Recent productions include Alice through the Wormhole, Mate, and Rent.

For additional information, please check Performing and Visual Arts.

Sustainability at Caltech

Sustainability at Caltech aims to enhance Caltech’s core mission of research and education by reducing Caltech’s environmental impact and promoting stewardship within the Caltech community. Whether you are looking to further sustainability at Caltech, implement simple practices to live more sustainably or learn about the latest developments in sustainability, we encourage you to browse the sustainability website.

OTHER USEFUL INFORMATION AND RESOURCES

Bicycles

Bicycles are a good means of getting around the Caltech campus and Pasadena. Bicyclists will enjoy the pleasant surroundings of the Caltech campus and the nearby community. For storage, bike racks have been installed around each building. For safety reasons, bikes cannot be stored in corridors, stairways, or other public areas inside the houses and apartment buildings. Please secure your bicycles to a bike rack with a secure lock. We recommend a U-lock to secure your bike and to register your bike with the Pasadena Police Department. A U-lock can be purchased at most bike shops and discount stores. Do not leave your bike unattended and unsecured.

Books and Supplies

Limited supplies are available in the Caltech Bookstore and there are a number of office supply stores within walking distance of campus. Text and reference books should be purchased online. Textbooks for classes are listed and can be purchased on the Bookstore website.

Caltech has made special arrangements for students to make online purchases through a designated book-seller that has guaranteed competitive pricing. However, students are free to purchase books from whatever merchant they choose. We suggest that you purchase your books and supplies as soon as your schedule is finalized to avoid the rush after classes start.
Computers
We recommend that all students bring a personal laptop upon arrival. Caltech Library Services (CLS) has a number of laptops, iPads, Kindles, Nooks, Projectors, Cameras, etc. for Caltech faculty and students to check out. Please see the Library website for more information. If you plan to purchase a new computer, discounts are available through Caltech Wired at the Bookstore.

Copies and Faxes
The “Tech Express”, located on the Olive Walk, is a convenient spot to drop off copying jobs, pick up packages, mail letters, and send and receive faxes. The phone number is (626) 395-3703 and the fax is (626) 796-0413.

Information Management Systems and Services (IMSS)
Information Management Systems and Services provide computing website resources for the Caltech campus. In order to access these services, all students are provided with an access.caltech account which is a username and password associated with your real name and your Caltech UID number. Your access.caltech account allows access to e-mail, file space, network services and more. If you have any questions, please feel free to contact the IMSS Help Desk during business hours (Monday-Friday, 8AM-5PM). IMSS can be reached at x3500 from a campus phone, 626-395-3500 from off campus, or by sending e-mail to help@caltech.edu.

Department of Motor Vehicles (DMV)
As a student, you are expected to obtain a California driver’s license or a California Identification Card. In order to apply you must:
- Be a resident at least 10 days
- Show that you are employed or a student
- Show proof that you live in the area (utility bills, etc.)
- Bring your passport and social security card
- Complete an application from the DMV office
- Pay $26.00 (cash, check or money order) for an ID card or $31.00 for a driver license.

The DMV has two locations close to the Caltech campus. The Pasadena branch is located at 49 S. Rosemead Boulevard, Pasadena. The Glendale branch is located at 1335 W. Glenoaks Boulevard, Glendale. For general information and appointments call 1-800-777-0133.

When you pass the road test, you will have your picture taken and you will be fingerprinted. You will receive a temporary license at that time. Be prepared to wait three to eight weeks for your permanent driver’s license. Please note: The law in the state of California requires auto insurance for all vehicle owners.

Parking
Caltech’s parking program is fee based. All vehicles parking on the campus must be registered and display a current parking permit. To register your vehicle, please fill out the Caltech Vehicle Registration form and bring it to the parking office. The campus parking office is located at 515 S. Wilson Avenue on the second floor and is open Monday through Friday, 8AM to 5PM. The registration form, Caltech parking regulations, and fee structure may be obtained from the parking office website.
Safety and Security

Campus Security is a 24/7 operation consisting of vehicle, foot, and bicycle patrol on the campus. All members of the campus community are encouraged to contact Campus Security immediately of suspicious activity, and medical or other emergencies. Security officers are trained to respond to and investigate suspicious activity, criminal incidents, and medical or other emergencies. Call x5000 or 626-395-5000 to report emergencies. Additional information about Campus Security including the Annual Security Report can be accessed via the website.

Although Caltech does not have a large problem with crime on campus, we provide several programs to help ensure your safety. We recommend that you do not walk alone after dark. Ask a friend to walk with you or use the escort service operated through the security department. In the event of a fire alarm in your place of residence it is important that you exit the building each and every time. You can be fined up to $500 by the Pasadena Fire Department if you do not leave the building. The alarms are present for your safety.

California is known for its earthquakes. Most earthquakes are relatively small and do not cause any damage. However, everyone should have an earthquake preparedness kit on hand. Should you feel a minor earthquake while on campus, do not become alarmed. Should a major emergency event occur, such as an earthquake, fire, utility failure or pandemic influenza outbreaks, the Caltech emergency preparedness plan will go into effect. You should follow the directions of the Emergency Preparedness Coordinator as you evacuate your residence or laboratory. For additional information on Caltech’s Emergency Management planning please refer to the Environment Health and Safety website.

Caltech Emergency Notification System

Caltech has contracted with Everbridge Emergency Notification Systems to offer the campus community a more interactive communication resource to use during times of crisis. In addition to receiving Caltech Alerts via the app, the Everbridge Mobile Member will also give you the ability to communicate via text and to send photographs of suspicious persons/events directly to Security. Refer to the following the following pages for information on downloading and installing the Everbridge Mobile Member app, and for registering for “Caltech Alerts”.

During an emergency, official information will be posted at www.caltech.edu. Recorded information lines will also be activated during or following an emergency: 1-888-427-7465 or 1-888-427-7512. Multiple methods of communication will be utilized to alert students, staff, faculty, and visitors about a hazardous or dangerous situation on Campus. One important method of communication is the Caltech Emergency Notification System called “Caltech Alerts.” The Caltech Emergency Notification System is an alert system that can notify subscribers using four communication methods:

- Voice calls/messages to your home, work and cell phone
- An e-mail to your primary e-mail address
- An SMS text message to your cell phone
- A mobile member alert to your cell phone

Please register at www.access.caltech.edu to receive important alerts. See www.emergencypreparedness.caltech.edu for information on campus emergency plans, procedures and resources.
Appendix A – Emergency Communications at Caltech

Caltech

EMERGENCY COMMUNICATIONS AT CALTECH

During an emergency, official information will be posted at www.Caltech.edu

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1.888.427.7465 or 1.888.427.7512

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- An e-mail to your primary e-mail address
- An SMS text message to your cellphone
- A mobile member alert to your cell phone

Please register at access.caltech.edu to receive important alerts.

Remember to periodically revisit the site to ensure your contact information is correct.
See www.emergencypreparedness.caltech.edu for information on campus emergency plans, procedures, and resources.
SEE SOMETHING? SAY SOMETHING! – MOBILE APP

Caltech has contracted with Everbridge Emergency Notification Systems to offer the campus community a more interactive communication resource to use during times of crisis. In addition to receiving Caltech Alerts via the app, the Everbridge Mobile Member will also give you the ability to communicate via text and to send photographs of suspicious persons/events directly to Security.

Caltech • Everbridge Mobile Member Single Sign-On Quick Guide

Search for, download, and install the Everbridge Mobile Member application from your iPhone or Android App store. If using an iPhone, you may be required to enter your Apple ID & password.

Next, Enable Single Sign-On (SSO)
(Do not enter username and password)

Enter Single Sign-On Key Phrase
caltech5000

Enter your access.caltech name and password.

Questions? Please contact Campus Security at 626.395.4701
# HELPFUL PLACES TO CONTACT IF YOU HAVE QUESTIONS

All numbers are in the 626 area code.

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<th><strong>Emergency Response</strong></th>
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<td>Athletics, Physical Education, &amp; Recreation</td>
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<td>Caltech Center for Diversity</td>
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<td>Caltech Library Services</td>
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<td>library.caltech.edu</td>
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<td>Caltech Y</td>
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<td>Career Development Center</td>
<td>395-6361</td>
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<td>career.caltech.edu</td>
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<td>Counseling Center</td>
<td>395-8331</td>
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<td>Dean of Graduate Studies</td>
<td>395-6346</td>
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<td>Graduate Honor Council</td>
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<td><a href="mailto:ghc@caltech.edu">ghc@caltech.edu</a></td>
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<td>Graduate Student Council</td>
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<td>Health Center</td>
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<td>Housing Office</td>
<td>395-6176</td>
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<td>International Student Programs</td>
<td>395-6330</td>
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<td>Registrar’s Office</td>
<td>395-6297</td>
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<td>Vice President for Student Affairs</td>
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